

Half price subsidy for external language proficiency tests (AY2021)

Examination fee of external language proficiency tests will be half reimbursed by the Office of International Affairs (Hereinafter: OIA) for students who take them to apply for studying abroad programs. (e.g. Student Exchange Program). To receive the subsidy, students should apply by following instructions below.

【Application Period】

	Online Application	Document Submission	Coverage Period of Tests
Spring 2021	June 7, 2021 (Mon)	June 14, 2021 (Mon)	June 1, 2020
	~ June 9, 2021 (Wed)	~ June 16, 2021 (Wed)	~ May 30, 2021
Fall 2021	December 6, 2021 (Mon)	December 13, 2021 (Mon)	December 1, 2020
	~ December 8, 2021 (Wed)	~ December 15, 2021 (Wed)	~ November 30, 2021

【Applicable External Language Tests】

- Tests should be taken to apply for studying abroad programs.
- Test names should be written on the list (Listed in OIA Website). TOEIC and TOEFL ITP are NOT eligible.
- Tests should be taken during the coverage period.

【How to Apply】

Both Online Application and Document Submission are required. Uncompleted applications are not accepted.

1. Online Application should be proceeded via “Go Global” Portfolio System.

(“Go Global” Portfolio Log in→My Course→外部試験受験料半額補助申請/Half Price Subsidy for External Language Proficiency Tests→Fill in and submit the application)

2. Document Submission (By mail or in person) should be in the order of below.

- ① Score sheet (Copy)
- ② An original receipt of the test (Copied ones are NOT accepted) or Proof of remittance if applied by online
- ③ Request for transfer (Can be downloaded in “Go Global” Portfolio or OIA Website)

【Mail Address】

Office of International Affairs, International Center, Doshisha University, Kamigyo-ku, Kyoto, Japan 〒602-8580

Enclose your copy of student ID card and write “Half price subsidy” on the envelope.

【Result Announcement】

Spring 2021 : End of July

Fall 2021 : End of January

*The result will be announced by “Go Global” Portfolio

【Notes】

- This subsidy is limited to one time per student in an academic year. Only if the application is rejected in spring, the same student can apply in fall.
- Students who intend to apply a subsidy of language tests by the faculty should consult with the faculty office in advance. Receiving support from both the faculty and the Office of International Affairs at the same time may be applicable. However, if the sum amount of subsidies is over the fee of the test, OIA will reject the application.
- If the score (result) written in the online application and original score sheet is disaccord, OIA will contact the emergency contact of students. Students should be aware that if OIA is not able to contact students during the application period, the application may be rejected.
- If students did not pay the whole fee of the test written on the list due to any discounts, the subsidy from OIA will be the half price of actual payment by students.